

**TRANSFER GUIDE - ASSOCIATE DEGREE PROGRAMS**  
**Waukesha County Technical College Program: Human Resources**  
**Lakeland College Program: Business Administration**  
**Minimum GPA for admission: 2.0**  
**Initial effective date:**



**General Education Courses**

WCTC			Lakeland		
Course No.	Course Title	Credits	Course No.	Course Title/Field	Credits
801-196	Oral/Interpersonal Communications	3	COM 111	Fundamentals of Public Speaking	3
804-123	Math with Business Applications	3		An elective course	3
801-136	English Composition I	3	GEN 110	Composition I: Academic Writing	3
809-199	Psychology of Human Relations	3		A Social Sciences course	3
809-172	Introduction to Diversity Studies	3	SOC 210	Majority-Minority Relations/A Social Science course	3
809-196	Introduction to Sociology	3	SOC 100	Intro to Sociology/A Social Science course	3
809-195	Economics	3	ECN 220	Prin. of Macroeconomics/A Social Science course	3
	<b>Total general education credits earned:</b>	<b>21</b>		<b>Total general education credits accepted:</b>	<b>21</b>
	Total transferable general education credits:				

**Occupational Courses**

Course No.	Course Title	Credits	Course No.	Course Title	Credits
106-110	Microcomputer Business Applications I	3	CPS 100	Introduction to Computers	3
196-120	Accel Orientation	1			0
196-191	Principles of Management	3	BUS 330	Management Principles	3
196-193	Human Resource Management	3	BUS 380	Human Resource Management	3
196-128	Wellness & Benefit Plans	3		A business elective course	3
196-165	Employee Training and Development	3		A business elective course	3
196-185	Principles of Negotiation	3		A business elective course	3
196-125	Management of Customer Service	3		A business elective course	3
196-127	Compensation and Benefits	3	BUS 467	Compensation and Benefits	3
196-130	Safety Management	3		A business elective course	3
196-190	Leadership Development	3		A business elective course	3
106-117	Records and Information Management	3			0
196-139	State Labor Law	3		A business elective course	3
196-142	Federal Labor Law	3		A business elective course	3
196-196	Human Resources Capstone	3		A business elective course	3
102-105	Fundamentals of Insurance	3		A business elective course	3
	Elective	3			0 to 3
	<b>Total occupational course credits earned:</b>	<b>49</b>		<b>Total occupational course credits accepted:</b>	<b>42</b>
	<b>Total credits required for graduation:</b>	<b>70</b>			
	<b>Total transferable credits:</b>	<b>63 to 66</b>		<b>Total credits accepted at lakeland College:</b>	<b>63 to 66</b>

**NOTE:** Transfer credits noted assume completed Associate's Degree.

***Courses needed to complete degree at Lakeland College:***

Course No.	Course Title	Credits
GEN 112	Composition II: Argumentation and Research	3
MAT 130	Intermediate Algebra	3
Complete a minimum of 3 credits from 6 of the following 7 (18 credits)		
	Mathematics	
	World Languages	
	History and Political Science	
	Art, Music, and Theatre	
	Philosophy & Religion	
	Natural Sciences	
	Literature and Writing	
	Core II: Exploring the Human Condition	3
	Core III: Shaping the Future	3
ECN 230	Principles of Microeconomics	3
ACC 210	Financial Accounting Principles	3
ACC 220	Managerial Accounting Principles	3
BUS 301	Management Information Systems	3
BUS 340	Principles of Business Finance	3
BUS 350	Marketing Principles	3
BUS 410	Business Law I	3
BUS 491	Business Policy & Strategy (WI)	3
MAT 220	Probability and Statistics	3
Complete at least one emphasis below:		
	Business Economics	12
	Finance	15
	Forensic/Fraud	18
	Healthcare Management	12
	Hospitality Management	9
	Human Resource Management	6
	Insurance	15
	International Business	12
	Management	9
	Nonprofit Management	12
	Sport Management	15
<b>Total credits needed at Lakeland College to complete degree in the evening, weekend and online program:</b>		<b>63 to 75</b>
<b>Additional credits required to complete the traditional on-campus program</b>		
BUS 200	Business & Professional Protocol	2
BUS 400	Business Internship	3

Total credits needed to complete the traditional undergraduate program:	68 to 80
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